



HARVARD SEWER COMMISSION

MINUTES

Wednesday, April 17, 2013
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo; Kyle Hedrick; Rick Maiore

Others: Tim Bragan, Town Administrator; Fr. Kilcoyne and Pat Walrath, Holy Trinity Catholic Parish; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:05 a.m.

Approval of Minutes from April 3, 2013

Mr. Maiore moved to approve the minutes as amended, Mr. Hedrick seconds. Vote aye, unanimous.

Public Comment

No public comment.

Town Administrator's Report and Update

Connections are moving along smoothly.

Review Pending Applications for Connection Permits

No applications to approve

Review Pending Applications for Drain Layer's Licenses

No applications to approve.

Issues Relating to Connection

Board of Health received 2/3 vote at Annual Town Meeting for a Community Septic Loan Program sponsored by the DEP. The money from this program may be used for sewer connection fees. Ms. O'Brien will request a member of the BOH to inform and update the Commission.

Consider Request for Abatement Filed by St. Theresa's Church

Mr. Maiore recused himself and left the meeting.

The Commission explained that the betterment is 1.9 for all churches in the District. The additional betterment of 1 is for the rectory. St. Theresa's property is filed as 1 parcel (one book and page) and should have only been charged for one filing fee. Mr. Bragan will check with Lorraine Leonard about the church being charged three times. Fr. Kilcoyne requested a rewrite of the documents to reflect actuality. Ms. Russo moved to make an administrative correction to the records that show a 1 betterment unit assigned to 15 Still River Road and 1.9 betterment units assigned to 17 Still River Road. Ms. Russo further moved that the Commission deny the applications for abatement. Second by Mr. Hedrick; vote

aye; unanimous. The Commission will send a letter affirming the denial and will also provide information regarding the appeal process.

Other Matters

- The Commission would like to review fiscal reports as prepared by Finance Director, Lorraine Leonard.

- Ms. O'Brien will begin posting agendas and taking on other clerical tasks as requested by the Commission.

Mr. Hedrick motioned to adjourn at 10:10 a.m.; Ms. Russo seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, May 1, 2013
9 a.m. in the town hall meeting room.

Respectfully submitted by Paige O'Brien